



COMSATS University Islamabad
Treasurer Department-Principal Seat
Application for CP Fund Advance Settlement

Applicant Name: _____

CPF Code: _____

Designation: _____

Department: _____

Campus: _____

Date: _____

Signature: _____

Recommendation of HOD: _____

Signature of HOD: _____

Official Use (Accounts Department-Campus)

Total Advance: _____

Total Amount outstanding as per today: _____

Date: _____

Signature: _____

Designation: AT/DT/Add.Tr

Approved / Not Approved

Date: _____

Signature: _____

Designation: Treasurer-CUI

(Post-Approval)

Bank Information for Deposit:

Bank & Branch: HBL, COMSATS
Branch

P.S A/C No. 2433-700-0004201
(CPF)

Amount: _____

Title of CHQ: CUI CP Fund

Deposit Date: _____

Attached the Following Documents.

1. Employee Last Pay Slip
2. Original Cheque /Bank Slip

DOC#CIIT-PS/TD/SOP/01REV#01

Prepared by:
Treasurer Department (P.S)